

# CSR Report of YOKOHAMA AEROSPACE AMERICA INC.

**Business activities:** Sales of components for aircraft parts and purchase of components  
**Total site area:** 3,087m<sup>2</sup>  
**Number of employees:** 19 (as of March 2014)  
**Location:** 22223 68th Avenue South Kent, WA 98032 USA.

## Contact for consultation and complaints:

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## President's Message



Kazuhiro Itagaki

YOKOHAMA AEROSPACE AMERICA INC. was established in 2001. The company sells spare parts and conducts delivery support for bathroom units (lavatory modules) and water tanks that are delivered by Yokohama Rubber for installation into Boeing manufactured 737 and 757 series passenger aircraft. We also procure parts and materials in response to procurement requests received from the Aerospace Parts Division of Yokohama Rubber. Furthermore, in that the company is certified by the Federal Aviation Administration (FAA) of

the United States, we engage in the sale of spare parts to airline companies both in the US and around the world.

We have an awareness of environmental challenges that is in accordance with the Environment Guidelines (GD100) of Yokohama Rubber. While possessing this awareness, we engage in sales of environmentally-Friendly products of which lightweight aircraft bathroom units are a representative example.



## Human Rights

### Human rights policy

We provide employee education, using the "Harassment Free Regulations" indicated in the company regulations. The main content of this education is prohibiting discrimination based on race, ethnicity, religion, gender, nationality or marital status.



## Labor Practices

The human resources manager attends state-run seminars on "drug and alcohol surveillance" each year. In accordance with federal and state law, once each year (or when there is a revision of the applicable laws), we fulfill our statutory duty by notifying employees and displaying the following information in the workplace.

- Emergency Plans (responses in cases of disaster)
- Safety Rules and Injury Reports (internal safety rules)
- Employee's Rights (laws related to the rights of employees)
- Discrimination Laws (revision of laws related to racial discrimination, etc.)

### Safe and healthy work environment

The management of dangerous substances, machinery and equipment, etc., is regularly conducted. Furthermore, a program of checks and onsite inspections is conducted by the Kent City Fire Department (this involves the disposition of warehouses, sprinklers, fire extinguishers, the disposition of dangerous substances and various electrical sources, etc.).



## The Environment

### Environmental guidelines

- We strive to grasp the impact on environment given by our business and make efforts to improve environmental conservation.
- We comply with environment related laws and statutes.
- We make efforts to plan and sell aircraft products aiming at reduction of environmental impact.
- We make efforts at energy savings, resource savings, recycling and reduction of waste.

### Recent measures

- We continue to replace the fluorescent lighting used in warehouses and offices with long-life, energy-saving types.
- We continue to recycle paper, cans, PET bottles, plastics, carton boxes and printer cartridges.
- We continue to use high-performance filter devices which filter tap water for drinking water instead of purchasing water in PET bottles.
- A paperless policy has been applied to receiving order operations.



## Fair Operating Practices

### Corruption prevention

It is prohibited to wine and dine public officials or engage in the exchange of gifts with them. We have recorded no such violations in the past.

### Communication with business partners

In the assessment documents we forward to business partners, there are items established that allow requests or opinions to be written down.



## Consumer Issues

### Communication with customers

We conduct satisfaction surveys among our customers in accordance with the Aerospace Quality System Standards Manual AS9100 that is used in the aerospace industry.



## Community Involvement and Development

### Relationship with local societies

On September 5 it was planned that we would participate in a park restoration project sponsored by EarthCorps. However, heavy rain on the day of the event led to a cancellation.

From summer through fall of this financial year, we plan participation in park restoration projects on an ongoing basis.